

Boreal Housing Foundation
Regular Board Meeting
November 26, 2020 after the organizational meeting
Town of High Level Chambers – High Level, Alberta

In Attendance:

Cameron Cardinal
Philip Wiebe
Michelle Farris
Wally Olorenshaw – via teleconference
Crystal McAteer
Cornie Teichroeb
Tim Driedger
Josh Knelsen
Daphne Lizotte
Clark McAskile

Missing:

Administration: Mary Mercredi, Chief Administrative Officer
Evelyn Peters, Executive Assistant

Call to Order: Chair Cameron Cardinal called the meeting to order at 10:15 am.

Agenda:

Approval of Agenda

20-114 Moved by Michelle Farris

That the agenda be amended to include:
4.9b Communications

Carried

Minutes from September 30, 2020 Regular Board Meeting

20-115 Moved by Clark McAskile

That the minutes of the September 30, 2020 Regular Board Meeting
be approved as presented.

Carried

New Business

Tenant Family Council presentation

20-116

Moved by Michelle Farris

That the Tenant Family Council presentation be received as information.

Carried

2021 Projected pay grid

20-117

Moved by Crystal McAteer

That the 2021 projected pay grid be accepted as presented

Carried

2021 projected Organizational Chart

Moved by to be Tabled at next meeting.

That the projected Organizational Chart amended adding dotted line between BHF board and the financial Officer. (Highlight changes)

2021 Projected Lodge Budget

20-118

Moved by Cornie Teichroeb

That the 2021 projected Lodge Budget be accepted as presented

Carried

2021 Projected Housing Budget

20-119 Moved by Wally Olorenshaw

That the 2021 Housing Budget be approved electronically upon receipt of confirmation of funds coming from the Government

Carried

2021 Projected Supportive Living Budget

20-120 Moved by Tim Driedger

That the 2021 projected Supportive Living Budget be accepted as presented

Carried

2021 Projected Mackenzie House Budget

20-121 Moved by Clark McAskile

That the 2021 projected Mackenzie House Budget be tabled at a later date.

Carried

Policy Nur-055 Safe Handling of Hazardous Medication

20-122 Moved by Crystal McAteer

That the Policy Nur-055 Safe Handling of Hazardous Medication be accepted as presented

Carried

Heimstaed Lodge 2022 renewal negotiation – set date

20-123 Moved by Cornie Teichroeb

That the Heimstaed Lodge 2022 negotiations be set to begin after LCMNA has presented a draft contract

Carried

2020-2021 Meetings calendar

20-124

Moved by Wally Olorenshaw

That the 2020-2021 Meetings calendar be accepted as presented

Carried

Communications

20-125

Moved by Josh Knelsen

That "Communication Item" be added to the agenda as the last item of discussion including mailed documents.

Carried

Chair Cameron Cardinal called for recess at 12:30 am
Chair Cameron Cardinal reconvened the meeting at 12:38 am

Reports:

Financial Reports

CAO Report

20-126

Moved by Michelle Farris

That the CAO report be received for information.

Carried

Heimstaed Lodge Financial Reports – October 31, 2020

20-127

Moved by Cornie Teichroeb

That the October 31, 2020 Lodge financial report be received for information.

Carried

High Level Lodge – October 31, 2020

20-128 Moved by Crystal McAteer

That the October 31, 2020 High Level Lodge financial report be received for information.

Carried

Supportive Living Financial Reports – October 31, 2020

20-128 Moved by Clark McAskile

That the October 31, 2020 Supportive Living financial report be received for information.

Carried

Housing Financial Reports – October 31, 2020

20-129 Moved by Josh Knelsen

That the October 31, 2020 Housing financial report be received for information.

Carried

Grants & Reserves – October 31, 2020

20-130 Moved by Cornie Teichroeb

That the October 31, 2020 Grants & Reserves report be received for information.

Carried

Arrears Report – November 20, 2020

20-131 Moved by Josh Knelsen

That the November 20, 2020 arrears report be received for information.

Carried

Information items

20-132 Moved by Clark McAskile

That the following items be accepted as information

- 6.1 AHS Bed Closure
- 6.2 Mackenzie County Board Appointees
- 6.3 Town of Rainbow Lake Board Appointees
- 6.4 Town of High Level Board Appointees
- 6.5 LCMNA Board appointees
- 6.6 Health & Safety Newsletter
- 6.7 Rent Supplement Program
- 6.8 Altenheim Furnace
- 6.9 BHF Board Member Information

Carried

In Camera: Legal / Land / or Labor

20-133 Moved by Cornie Teichroeb

That the meeting moves to in camera at 1:37 pm

Carried

20- 134 Moved by Philip Wiebe

That meeting moves out of in camera at 2:42 pm

Carried

Next Meeting Date: That the next Regular Board Meeting be set for January 28, 2021 in High Level.

Adjournment:

20-135 Moved by Crystal McAteer

That the meeting of November 26, 2020 be adjourned at 2:43 pm

Carried

Chair Cameron Cardinal

Evelyn Peters, Executive Assistant