

# **Boreal Housing Foundation**

## **Regular Board Meeting September 28, 2017 – 10:00 A.M. Hiemstaed Lodge – Fireside Room**

**In Attendance:** George Friesen - Chair  
John W Driedger  
Peter H. Wieler  
Michelle Farris  
Paul Driedger  
Wally Olorenshaw – Joined at 10:05 am  
Clark McAskile  
Ray Toews – Vice Chair  
Crystal McAteer  
Brook Ahnassay  
Wanda Beland – Joined at 10:15 am

**Missing:** Daphne Lizotte  
Gus Loonskin

**Administration:** Mary Mercredi, Chief Administrative Officer  
Evelyn Peters, Executive Assistant

**Call to Order:** Chair George Friesen called the meeting to order at 10:03 am.

**Agenda:** **Approval of Agenda**

17-109 Moved by Michelle Farris

That the agenda be approved as presented.

Carried

**Minutes:**

**June 29, 2017 Regular Board Meeting**

17-110

Moved by Crystal McAteer

That the June 29, 2017 Regular board meeting minutes be approved distributed.

Carried

**July 27, 2017 Teleconference Meeting**

17-111

Moved by Paul Driedger

That the July 27, 2017 teleconference meeting minutes be approved distributed.

Carried

**Presentation by Jeff Anderson for FVASELB1788**

17-112

Moved by Clark McAskile

That Chair George Friesen and CAO Mary Mercredi attend the meeting arranged by FVASELB1788 with Minister Hoffman and Minister Sigerson in Edmonton on October 5, 2017.

Carried

Chair George Friesen called for recess at 11:09 am  
Chair George Friesen reconvened the meeting at 11:22 am

**Reports:**

**CAO Report**

17-113

Moved by John W Driedger

That the Chief Administrative Officer report be received for information.

Carried

## **Financial Reports**

### **Lodge Financial Reports – August 31, 2017**

17-114

Moved by Paul Driedger

That the August 31, 2017 Lodge financial report be received for information.

Carried

### **High Level Lodge – August 31, 2017**

17-115

Moved by Peter Wieler

That the August 31, 2017 High Level Lodge financial report be received for information.

Carried

### **Supportive Living Financial Reports – August 31, 2017**

17-116

Moved by Peter Wieler

That the May 31, 2017 Supportive Living financial report be received for information.

Carried

### **Housing Financial Reports – August 31, 2017**

17-117

Moved by Ray Toews

That August 31, 2017 Housing financial report be received for information.

Carried

### **Arrears Report to August 31, 2017**

17-118

Moved by Wally Olorenshaw

That the arrears report to be received for information.

Carried

**Bank Reconciliation to August 31, 2017**

17-119

Moved by Paul Driedger

That the Bank Reconciliation to August 31, 2017 be received for information.

Carried

**New Business**

**5-year Business Plan**

17-120

Moved by Wally Olorenshaw

That the 5-year Boreal Housing Business Plan be approved as amended.

Carried

**In Camera**

17-121

Moved by Wally Olorenshaw

That the meeting moves in camera at 11:56 am

Carried

17-122

Moved by Paul Driedger

That the meeting moves out of in camera at 1:04 pm

17-123

Moved by Clark McAskile

That a 50/50 Safety/Dietary Manager position be approved at 7.5 hours per day for now and once Mackenzie House is operational this would be 8 hours per day

Carried

17-124

Moved by Clark McAskile

That Safety/Dietary Position be approved retractive to January 1, 2017.

Carried

17-125

Moved by John W Driedger

That the new Organizational Chart be approved as amended.

Carried

17-126

Moved by Peter Wieler

That the proposed wage grid be 2% above the average of Southern Housing Management Boards and standby time be amended for the 2018 budget year.

Carried

17-127

Moved by Michelle Farris

That the CAO position is permanent full time.

Carried

**Health & Safety-004 Policy**

17-128

Moved by Paul Driedger

That the amended Policy H&S-004 be approved as presented.

Carried

**Health & Safety -012 Policy**

17-129

Moved by John W Driedger

That Policy H&S-012 be approved as presented.

Carried

**Information:**

**Information items**

17-130

Moved by Clark McAskile

That the following items be accepted for information

8.1 Heimstaed Lodge Accommodation Standards License

8.2 OH&S Government Report

8.3 Heimstaed Lodge August Newsleter

8.4 Continuing Care Safety Association- Audit Report

8.5 Letter from Mackenzie County and letter sent to

FVASELB1788 regarding same motion

8.6 DTFN Board Appointment of Brook Ahnassay

Carried

**Next Meeting Date:**

That the next Regular Board Meeting – October 12, 2017 at  
10:00 am Fireside Room – Phase I Heimstaed Lodge.

**Adjournment:**

17-131

Moved by Crystal McAteer

That the meeting of September 28, 2017 be adjourned at 1:13 pm.

Carried

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Chair George Friesen

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Evelyn Peters, Executive Assistant