

Boreal Housing Foundation

Regular Board Meeting June 29, 2017 – 10:00 A.M. Hiemstaed Lodge – Fireside Room

In Attendance:

George Friesen - Chair
John W Driedger
Peter H. Wieler
Michelle Farris
Paul Driedger
Wally Olorenshaw
Clark McAskile
Ray Toews – Vice Chair
Crystal McAteer
Daphne Lizotte - joined at 10:10 am

Missing:

Joe Pastion
Gus Loonskin
Wanda Beland

Administration:

Mary Mercredi, Chief Administrative Officer
Evelyn Peters, Executive Assistant

Call to Order:

Chair George Friesen called the meeting to order at 9:58 am.

Agenda:

Approval of Agenda

17-91

Moved by John W Driedger

That the agenda be amended to include:
7.5 Government News Release update to be presented
verbally by Chair George Friesen

Carried

Minutes: **May 26, 2017 Regular Board Meeting**

17-92 Moved by Peter Wieler

That the May 26, 2017 Regular board meeting minutes be approved distributed.

Carried

Reports: **CAO Report**

17-93 Moved by Paul Driedger

That the Chief Administrative Officer report be received for information.

Carried

Financial Reports

Lodge Financial Reports – May 31, 2017

17-94 Moved by Michelle Farris

That the May 31, 2017 Lodge financial report be received for information.

Carried

High Level Lodge – May 31, 2017

17-95 Moved by Paul Driedger

That the May 31, 2017 High Level Lodge financial report be received for information.

Carried

Supportive Living Financial Reports – May 31, 2017

17-96

Moved by John W Driedger

That the May 31, 2017 Supportive Living financial report be received for information.

Carried

Housing Financial Reports – May 31, 2017

17-97

Moved by Wally Olorenshaw

That May 31, 2017 Housing financial report be received for information.

Carried

Arrears Report

17-98

Moved by Paul Driedger

That the arrears report to be received for information.

Carried

Bank Reconciliation to May 31, 2017

17-99

Moved by Michelle Farris

That the Bank Reconciliation to May 31, 2017 be received for information.

Carried

New Business

Boreal Housing Foundation Employee Handbook

17-100

Moved by Crystal McAteer

That the Boreal Housing Foundation Employee Handbook be approved as distributed.

Carried

Mackenzie Housing Management Board Employee Handbook and High Level Housing Authority Personal Policies

17-101

Moved by Crystal McAteer

That the Mackenzie Housing Management Board Employee Handbook and High Level Housing authority Personal Policies be rescinded effective immediately.

Carried

Chair George Friesen called for recess at 10:56 am

Chair George Friesen reconvened the meeting at 11:09 am

Boreal Housing Foundation Housing Policies

17-102

Moved by John W Driedger

That Boreal Housing Foundation Housing Policies HSG-001, HSG-002, HSG-003, HSG-004, HSG-005, HSG-006, HSG-007, HSG-008, HSG-009, HSG-010, HSG-011, HSG-012 be approved as distributed

Carried

Mackenzie Housing Management Board and High Level Housing Authority Administration Policies

17-103

Moved by Wally Olorenshaw

That Mackenzie Housing Management Board and High Level Housing Policies HOU-001, HOU-002, HOU-003, HOU-004, HOU-005, HOU-006, HOU-007, and High Level Housing Authority Administration Policies and Procedures Manual be rescinded effective immediately.

Carried

Information:

Information items

17-104

Moved by Michelle

That the following items be accepted for information

- 7.1 Final OH7S Transition Letter
- 7.2 CCSA Injury Reduction Program (IRP)
- 7.3 Heimstaed Lodge Newsletter
- 7.4 Accommodation Standards License
- 7.5 Government News Release "Provincial Housing Strategy", verbal presentation by Chair George Friesen

Carried

17-105

Moved by Paul Driedger

That the board complete the CAO evaluation, and review the employee wage grid in September.

Carried

17-106

Moved by Wally Olorenshaw

That administration prepares and submit a progress report regarding "Mackenzie House" in High Level to the local newspaper.

Carried

Next Meeting Date:

Regular Board Meeting – September 28, 2017 at 10:00 am

Fireside Room – Phase I Heimstaed Lodge

Adjournment:

17-107

Moved by Crystal McAteer

That the meeting of June 29, 2017 be adjourned at 11:35 am.

Carried

Chair George Friesen

Evelyn Peters
Executive Assistant