

Boreal Housing Foundation
Regular Board Meeting
August 29, 2019 at 10:00 am
La Crete Heimstaed Lodge - Fireside Room

In Attendance: Cornie Teichroeb
Paul Driedger
Wally Olorenshaw – Via Teleconference
Michelle Farris
Josh Knelsen
Clark McAskile – Vice Chair
Bill Neufeld – Via teleconference
Cameron Cardinal – Via Teleconference

Missing: Crystal McAteer
Daphne Lizotte

Administration: Mary Mercredi, Chief Administrative Officer
Evelyn Peters, Executive Assistant

Call to Order: Vice Chair Clark McAskile called the meeting to order at 10:06 am.

Agenda:

Approval of Agenda

19-48 Moved by Paul Driedger

That the agenda be amended to include:

4.01 Election of officers

4.11 Selling of SRHI unit in Fort Vermilion

6.6 Tub Proposals

And to move 7.1 and 4.11 to be dealt with before 4.1

Carried

Minutes from April 25, 2019 Regular Board Meeting

19-49

Moved by Michelle Farris

That the minutes of the April 25, 2019 Regular Board Meeting be approved as presented

Carried

Minutes June 25, 2019 Special Board Meeting via Teleconference

19-50

Moved by Josh Knelsen

That the minutes of the June 25, 2019 Special Board Meeting via Teleconference be approved as presented

Carried

Minutes July 22, 2019 Special Board Meeting via Teleconference

19-51

Moved by Cornie Teichroeb

That the minutes of the July 22, 2019 Special Board Meeting via Teleconference be approved as presented

Carried

New Business

Election of Officers

Election of Chairperson

Clark McAskile asked for nominations for vacant Chair position.

Michelle Farris nominated Clark McAskile,

Clark McAskile accepted.

Cornie Teichroeb declared Nominations cease.

Clark McAskile, Chair by Acclamation – with signing authority

Clark McAskile in the Chair at 10:11 am.

Election of Vice-Chair

Chair Clark McAskile asked for nominations for the position of Vice Chair.

Paul Driedger nominated Cornie Teichroeb

Cornie Teichroeb accepted.

Josh Knelsen declared Nominations cease.

Cornie Teichroeb as Vice-Chair by acclamation, with signing authority

19-52 Moved by Michelle Farris

That the alternate signing authority be appointed to Paul Driedger.

Carried

19-53 Moved by Paul Driedger

That George Friesen be removed as having signing authority.

Carried

In Camera: Legal / Land / or Labor

19-54 Moved by Michelle Farris

That the meeting moves to in camera at 10:13 am

Carried

19-55 Moved by Wally Olorenshaw

That meeting moves out of in camera at 10:21 am

Carried

19-56 Moved by Cornie Teichroeb

That the Bad Debt for the 2018 year ending balance of \$31,748.34, be written off.

Carried

LCMNA Letter to Boreal Housing Foundation

19-57 Moved by Paul Driedger

That the letter from LCMNA appointing Cornie Teichroeb to replace George Friesen as a board member be accepted as information

Carried

Amended H&S-001 Health & Safety Policy

19-58 Moved by Paul Driedger

That Policy H&S-001 Health & Safety Policy be amended as presented.

Carried

Amended H&S-002 Roles and Responsibilities Policy

19-59 Moved by Michelle Farris

That Policy H&S-002 Roles and Responsibilities be amended as presented

Carried

Amended H&S-005 Incident Reporting & Investigations Policy

19-60 Moved by Josh Knelsen

That H&S -005 Incident Reporting & Investigations be amended as presented.

Carried

Amended H&S-010 Violence and Aggression Policy

19-61 Moved by Cornie Teichroeb

That H&S-010 Violence and Aggression be amended as presented.

Carried

H&S-014 First Aid Policy

19-62 Moved by Paul Driedger

That H&S-014 First Aid Policy be approved as presented.

Carried

H&S-015 Working Alone Policy

19-63 Moved by Cornie Teichroeb

That H&S-015 Working Alone Policy be approved as presented.

Carried

H&S-016 Dangerous Work Refusal Policy

19-64 Moved by Paul Driedger

That H&S-016 Dangerous Work Refusal Policy be approved as presented.

Carried

Amended Employee Handbook

19-65 Moved by Paul Driedger

That the Boreal Housing Foundation Employee Handbook be approved as presented.

Carried

Mackenzie House – Generator Agreement

19-66 Moved by Wally Olorenshaw

That the Mackenzie House – Generator Agreement option #2 of choice to be accepted as presented.

Carried

Sale of SRHI Unit in Fort Vermilion

19-67 Moved by Paul Driedger

That the sale of the SRHI Unit in Fort Vermilion be accepted as presented.

Carried

Reports:

Financial Reports

CAO Report

19-68 Moved by Josh Knelsen

That the CAO report be received for information.

Carried

Chair Clark McAskile called for a break at 11:33 am

Chair Clark McAskile reconvened the meeting at 11:47 am

Heimstaed Lodge Financial Reports – July 31, 2019

19-69 Moved by Michelle Farris

That the July 31, 2019 Lodge financial report be received for information.

Carried

High Level Lodge – July 31, 2019

19-70

Moved by Michelle Farris

That the July 31,2019 High Level Lodge financial report be received for information.

Carried

Supportive Living Financial Reports - July 31, 2019

19-71

Moved by Cornie Teichroeb

That the July 31, 2019 Supportive Living financial report be received for information.

Carried

Housing Financial Reports – July 31, 2019

19-72

Moved by Paul Driedger

That the July 31, 2019 Housing financial report be received for information.

Carried

19-73

Moved by Paul Driedger

That the “Direct to Tenant” program be tabled at next meeting

Carried

Grants & Reserves – July 31, 2019

19-74

Moved by Josh Knelsen

That the July 31,2019 Grants & Reserves report be received for information.

Carried

Arrears Report

19-75

Moved by Bill Neufeld

That the July 31,2019 arrears report be received for information.

Carried

Information items

19-76

Moved by Cameron Cardinal

That

- 6.1 2019-2020 Funding Advices Communication
- 6.2 Accommodation Standards Certificate
- 6.3 Newsletter April 2019 be received as information
- 6.4 Mackenzie House July update
- 6.5 Evacuation Expenses

Carried

Next Meeting Date: That the next Regular Board Meeting be October 31, 2019 at 10:00 am in the High Level Town Hall in High Level.

Adjournment: Chair Clark McAskile declared the meeting of August 29, 2019 be adjourned at 12:27 pm.

Chair Clark McAskile

Evelyn Peters, Executive Assistant