

Boreal Housing Foundation

**Regular Board Meeting
September 20, 2018 at 10:00 am
Hiemstaed Lodge – Fireside Room**

In Attendance: George Friesen
Paul Driedger
Bill Neufeld
Wally Olorenshaw – via teleconference
Michelle Farris
Josh Knelsen
Daphne Lizotte – joined at 10:05 am
Clark McAskile
Crystal McAteer
Cameron Cardinal

Missing: Wanda Beland

Administration: Mary Mercredi, Chief Administrative Officer
Evelyn Peters, Executive Assistant

Call to Order: Chair George Friesen called the meeting to order at 10:00 am.

Agenda:
Approval of Agenda

18-72 Moved by Bill Neufeld

That the agenda be approved as amended

- Add - 7.2 Meeting with Henry Goertzen by Chairman George Friesen
- 7.3 Communication by Josh Knelsen

Carried

Minutes: **June 28, 2018 Regular Meeting Minutes**

- 18-73 Moved by Michell Farris
- That the Regular Meeting Minutes from June 28, 2018 be approved as distributed.
- Carried

New Business

Handi Van presented by Josh Knelsen

- 18-74 Moved by Josh Knelsen
- That administration contacts the County Office to get clarification on the status of the Handi Van
- Carried

Organizational Chart

- 18-75 Moved by Michelle Farris
- That the organizational chart be approved as presented.
- Carried
- Item 4.4 be moved to an in-camera item.

Reports:

Financial Reports

CAO Report

- 18-76 Moved by Cameron Cardinal
- That the CAO report be accepted as presented.
- Carried

Heimstaed Lodge Financial Reports – August 31, 2018

18-77 Moved by Paul Driedger

That the August 31, 2018 Lodge financial report be received for information.

Carried

Information item re: Mackenzie House maintenance by Michelle Morissette from WSP via teleconference 10:42 am-10:54 am

18-78 Moved by Wally Olorenshaw

That the information be accepted as presented and Service Contract be signed by Administration.

Carried

High Level Lodge – August 31, 2018

18-79 Moved by Josh Knelsen

That the August 31, 2018 High Level Lodge financial report be received for information.

Carried

Supportive Living Financial Reports – August 31, 2018

18-80 Moved by Crystal McAteer

That the August 31, 2018 Supportive Living financial report be received for information.

Carried

Housing Financial Reports – August 31, 2018

18-81 Moved by Wally Olorenshaw

That the August 31, 2018 Housing financial report be received for information.

Carried

Grants & Reserves – August 31, 2018

18-82

Moved by Bill Neufeld

That the August 31, 2018 Grants & Reserves report be received for information

Carried

Information items

18-83

Moved by Clark McAskile

That the following information items be received as information.

6.1 AHESP Application

6.2 AB Seniors and Housing Letter

6.3 Letter from Mackenzie County re: sod turning

6.4 Letter to minister Hoffman

6.5 Letter from Minister Hoffman

6.6 Quality in Action from AB Health Services

6.7 Letter from Mackenzie County re: Cannabis Retailer Application

6.8 Mackenzie House updated pictures

6.9 Government letter re: Audit

Carried

In Camera:

Legal / Land / or Labor

18-84

Moved by Clark McAskile

That the meeting moves to in camera at 11:23 am

Carried

18-85

Moved by Crystal McAteer

That meeting moves out of in camera at 13:12 pm

Carried

18-86 Moved by Clark McAskile

That the Board approves the resolution of the HR issue as discussed in Camera.

Carried

18-87 Moved by Clark McAskile

That administration redirects the vehicle allowance towards purchasing a vehicle.

Carried

18-88 Moved by Michelle Farris

That the board approves the writing off the bad debt as presented.

Carried

Next Meeting Date:

That the next Regular Board Meeting be changed to October 25, 2018 at 10:00 am Fireside Room – Phase I Heimstaed Lodge.

Adjournment:

18-89 Moved by Cameron Cardinal

That the meeting of September 20, 2018 be adjourned at 13:15 pm.

Carried

Chair George Friesen

Evelyn Peters, Executive Assistant