

Boreal Housing Foundation
Regular Board Meeting
April 25, 2019 at 10:00 am
La Crete Heimstaed Lodge - Fireside Room

In Attendance: George Friesen - Chair
Paul Driedger
Wally Olorenshaw
Michelle Farris
Josh Knelsen – joined via teleconference at 10:17 am
Clark McAskile – Vice Chair
Crystal McAteer
Daphne Lizotte
Bill Neufeld – joined via teleconference at 10:00 am
Cameron Cardinal

Missing:

Administration: Mary Mercredi, Chief Administrative Officer
Evelyn Peters, Executive Assistant

Call to Order: Chair George Friesen called the meeting to order at 10:00 am.

Agenda:

Approval of Agenda

19-23 Moved by Michelle Farris

That the agenda be approved as presented

Carried

Minutes from February 28, 2019 Regular Board Meeting

19-24 Moved by Crystal McAteer

That the minutes of the February 28, 2019 Regular Board Meeting be approved as presented

Carried

Minutes March 14, 2019 Special Board Meeting via Teleconference

19-25 Moved by Paul Driedger

That the minutes of the March 14, 2019 Special Board Meeting via Teleconference be approved as presented

Carried

19-26 Moved by Crystal McAteer

That administration seeks a quote from Matrix for our 2020 Financial Audit

Carried

New Business

Governance Policy GOV-011 Travel & Expense Rates

19-27 Moved by Wally Olorenshaw

That Policy GOV-011 Travel & Expense Rates be approved as per posted Government rates.

Carried

Lodge Rent and other Rates

19-28 Moved by Clark McAskile

That the minimum monthly rent be increased to \$1300.00, and maximum monthly rent be set at \$2100.00. Vehicle, scooter and electric wheelchair parking rates be increased to \$25.00 per month. Laundry services increased to \$45.00 per month. These items be reviewed annually.

Carried

Employee Handbook Amendment

19-29 Moved by Paul Driedger

That 7.3 of the Employee Handbook be amended to include outstanding rent and utility bills to be deducted from pay cheques.

Carried

Reports:

Financial Reports

CAO Report

19-30 Moved by Cameron Cardinal

That the CAO report be received for information.

Carried

Heimstaed Lodge Financial Reports – March 31, 2019

19-31 Moved by Clark McAskile

That the March 2019 Lodge financial report be received for information.

Carried

High Level Lodge – March 31, 2019

19-32 Moved by Crystal McAteer

That the March 31,2019 High Level Lodge financial report be received for information.

Carried

Supportive Living Financial Reports – March 31, 2019

19-33 Moved by Wally Olorenshaw

That the March 31, 2019 Supportive Living financial report be received for information.

Carried

Housing Financial Reports – March 31, 2019

19-34 Moved by Paul Driedger

That the March 31, 2019 Housing financial report be received for information.

Carried

Grants & Reserves – March 31, 2019

19-35 Moved by Michelle Farris

That the March 31, 2019 Grants & Reserves report be received for information.

Carried

Arrears Report

19-36 Moved by Cameron Cardinal

That the March 31, 2019 arrears report be received for information.

Carried

Information items

19-37 Moved by Crystal McAteer

That the Heimstaed Lodge Resident Survey be accepted as information

Carried

19- 38 Moved by Paul Driedger

That the Alberta Health Accommodation Standards License be accepted as information.

Carried

19-39 Moved by Michelle Farris

That the Pioneer Homes Energy Audit report be accepted as information.

Carried

19-40 Moved by Clark McAskile

That the February 28, 2019 Budget report be accepted as information.

Carried

19-41 Moved by Wally Olorenshaw

That the DSL Facilities Rate Changes be accepted as information.

Carried

Regular Board Meeting
April 25, 2019

Next Meeting Date: That the next Regular Board Meeting be June 27, 2019 at 10:00 am
Fireside Room – Phase I Heimstaed Lodge.

Adjournment: Chair Person George Friesen declared the meeting of April 25, 2019
be adjourned at 11:15 am.

Chair George Friesen

Evelyn Peters, Executive Assistant